BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
P.O. Box 989002
West Sacramento, CA 95798- 9002
(916) 322-4000
www.bsis.ca.gov

APPLICATION FOR PROPRIETARY PRIVATE SECURITY OFFICER
ALL FEES ARE NON-REFUNDABLE

IMPORTANT INSTRUCTIONS:

For a Proprietary Private Security Officer application submitted with a Live Scan form, follow the steps below:

1. Complete a Proprietary Private Security Officer Live Scan form, which can be obtained from the Bureau or downloaded from the Bureau's web site at http://www.bsis.ca.gov/forms_pubs/livescan/live_scan_forms.shtml.

2. With three copies of the completed Proprietary Private Security Officer Live Scan form, go to the nearest Live Scan site to have your fingerprints electronically submitted to the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI).

3. Pay the Live Scan Operator: DOJ Fingerprint Processing Fee: $32.00
            FBI Fingerprint Processing Fee: $19.00
            Live Scan Site Processing Fee: This fee varies because it is set by each Live Scan site.

4. Submit the following to the Bureau:
   (a) The completed Proprietary Private Security Officer registration application.
   (b) The second copy of the Proprietary Private Security Officer Live Scan form received from the Live Scan site, signed by the Live Scan Operator, including the ATI number.
   (c) A check or money order for: $50.00 Initial Proprietary Private Security Officer Application Fee
          TOTAL: $50.00

PLEASE PRINT OR TYPE

1. Name Last First M iddle	
2. Social Security Number	3. Date of Birth Month Day Year / /
4. Home Address Number and Street or Post Office Box Number City State Zip	
5. Home Telephone Area Code Telephone Number	6. Employer Work Telephone Area Code Telephone Number
7. Employer Name	
8. Employer Work Address Number and Street or Post Office Box Number City State Zip	

9. Have you ever been convicted of any crime, or entered a plea of nolo contendere? YES ☐ NO ☐

This includes all offenses, misdemeanors, and felonies in any state, federal jurisdiction, and foreign country, including convictions entered after a plea of nolo contendere (no contest). Convictions dismissed under Penal Code section 1203.4 MUST also be disclosed. However, you need not disclose crimes excluded by the provisions of Penal Code section 19.8.

10. I DECLARE UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF CALIFORNIA, that all statements on this application are true and correct, with full knowledge that all statements herein are subject to investigation and that any false statement of fact required to be revealed may be grounds for denial or subsequent revocation of my registration and/or criminal prosecution.

Signature _____ Date _____

NOTE: You are eligible to work as a Proprietary Private Security Officer <u>only</u> when you have <u>in</u> <u>your</u> <u>possession</u> a hard copy printout of the Bureau's approval obtained from the Bureau's web site and a valid photo identification or valid Proprietary Private Security Officer registration.

INFORMATION ABOUT PROPRIETARY PRIVATE SECURITY OFFICER APPLICATION FOR REGISTRATION

Be sure to answer **all** questions completely and truthfully. It is mandatory that you provide all information requested. Any omission or misstatement may constitute grounds for denial or subsequent revocation of registration. A registration may be denied to any person who makes a false statement or who has been convicted of any crime or act substantially related to the qualifications, functions or duties of a Proprietary Private Security Officer, except those crimes excluded by the provisions of Penal Code section 19.8. However, when appropriate, the Bureau will consider all submitted evidence of rehabilitation.

Under California Civil Code section 1798.17 (Information Practices Act), the Chief of the Bureau of Security and Investigative Services, Department of Consumer Affairs, is responsible for maintaining the information in this application. You have the right to review the records maintained on you by the Bureau or Department unless the records are exempt from disclosure by section 1798.40 of the Civil Code. Your completed application becomes the property of the Bureau and will be used by authorized personnel to determine your eligibility for a license, registration or permit. Information on your application may be transferred to other governmental or law enforcement agencies, as permitted by law.

Pursuant to the California Public Records Act (Gov. Code § 6250 et seq.) and the Information Practices Act (Civ. Code § 1798 et seq.), the names and addresses of persons possessing a license or registration may be disclosed by the Department unless exempt from disclosure. The personal name and address information provided on the attached form(s) may become public information subject to disclosure.

Upon issuance of a permanent registration, you must notify the Bureau of any change of address within 30 days of the change (Business and Professions Code section 136).

Disclosure of your Social Security number is mandatory. Both Business and Professions Code section 30 and Public Law 94-455 [42 USCA 405(c)(2)(C)] authorizes collection of your Social Security number. Your Social Security number may be used for tax enforcement purposes, for purposes of compliance with any judgement or order for family support in accordance with Section 17520 of the Family Code, or for verification of licensure or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your Social Security number, you may be reported to the Franchise Tax Board, which may assess a $100 penalty against you.

The information requested on the accompanying forms will be used to determine eligibility for licensure. All information is necessary, and if not provided, the application may be rejected.